

PUEBLO COUNTY REVOLVING LOAN FUND

A fund administered by NeighborWorks® Southern Colorado

LOAN APPLICATION				
RLF Loan Request Amount:			Date:	
1. PRELIMINARY INFORMATION				
Business Name:		Phone:		Fax:
Contact Person:		Title:		
Mailing Address:				
Physical Address:				County:
Federal ID or SS#:		Business Bank Account:		
Bank Address:		Bank Contact:		
2. BUSINESS INFORMATION				
Type of Business: <input type="checkbox"/> Retail <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Wholesale <input type="checkbox"/> Corporation <input type="checkbox"/> Service <input type="checkbox"/> Sub S Corporation <input type="checkbox"/> Manufacturer <input type="checkbox"/> Partnership <input type="checkbox"/> Other LLC			If corporation, list names of officers:	
Date Business was established:			Fiscal Year End:	
Is this an existing business?			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Purchase of existing business?			<input type="checkbox"/> Yes <input type="checkbox"/> No	
New business?			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Business Description: <i>(products manufactured, services provided, etc.)</i>				
Percent of Ownership:				
Name	Address	Phone	% Owned	SS#

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3. DESCRIPTION OF PROJECT, REASONS FOR EXPANSION & NEED FOR FUNDS

4. OTHER LENDING COMMITMENTS/CONTRACTS FOR THIS PROJECT

Please list below: names of other banks or lending sources you have contact regarding this project and indicate whether they are willing to commit to financing. Attach letters of commitment or interest if available.

Name	Phone	Date of Contact	Willing to Commit?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

5. EMPLOYMENT

Number of FTEs at the time of application:

Average payroll (\$/month):

New FTE jobs to be created as a result of this loan: *(Give #'s for each time period not a cumulative total)*

a. 1 st 6 months:	b. 2 nd 6 months:	c. 2 nd Year:	Total over 2 years: <i>(should equal a thru c)</i>
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If this is a job retention project (i.e. company will go out of business if RLF funds are not received), number of current FTEs to be retained: *(Mark n/a if not applicable)*

Number of positions to be filled (or retained) by low-moderate income persons:

Plans for hiring and training new workers:

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Job Descriptions:

Jobs available to or expected to be held by low-moderate income persons are indicated by an () next to the position below.*

Job Title	# of positions	Schedule for Hiring	Proposed Wage/Salary	Skills and Education Required

6. BUSINESS DEBT

List current debts of the business (including credit card debt) – indicate any loans to be paid by proposed funding with an asterisk (*).

Original Date	Lender	Original Amount	Current Balance Outstanding	Interest Rate	Term	Monthly Payment	Security

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7. USE OF ALL PROCEEDS

	Amount	Anticipated Date of 1 st Draw
Purchase of real estate	_____	_____
New construction of building and fixed assets	_____	_____
Building expansion or repair	_____	_____
Acquisition of existing business	_____	_____
Purchase of machinery and equipment	_____	_____
Purchase of furniture and fixtures	_____	_____
Purchase of inventory	_____	_____
Debt payment (refinancing of existing debt)	_____	_____
Working capital or operating expenses	_____	_____
Other (explain)	_____	_____
Other (explain)	_____	_____
TOTAL PROJECT AMOUNT	_____	_____

8. SOURCES OF PROCEEDS

Show all sources of financing for this project

Bank loan (non-SBA)	_____
Bank loan (SBA guarantee)	_____
Mortgage (other than bank)	_____
Equipment finance (non-bank)	_____
Borrower equity: cash	_____
Borrower equity: non-cash	_____
RLF Loan Request	_____
TOTAL	_____

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9. OVERALL BORROWER EQUITY

What amount will borrowers invest in the business (is investment cash, equipment, real estate, etc.)?

	Amount
_____	_____
_____	_____
_____	_____

10. SUMMARY OF BUSINESS ASSETS

Items	Fair Market Value	Assets Encumbered by
Buildings and Land	_____	_____
Existing equipment	_____	_____
New equipment	_____	_____
Accounts Receivable	_____	_____
Finished inventory for sale	_____	_____
Inventory in process	_____	_____
Raw materials	_____	_____
Personal guarantees	_____	_____
Other	_____	_____
What collateral are you willing to pledge to the RLF?	_____	_____

11. CREDIT REFERENCES

	Name	Phone	Contact Person	# Years Assoc.	Credit Rating
Banks	_____	_____	_____	_____	_____
Trades	_____	_____	_____	_____	_____
Credit Cards	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

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Does your business have any subsidiaries or affiliates (including owner leasing or arrangements)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your business have any licensing agreements or royalty payments required for any of the business products? If yes, please provide their names and the relationship with your company. For subsidiaries or affiliates, provide a current balance sheet and operating statement for each as an attachment.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Have you or any officers of your company ever been involved in a bankruptcy or insolvency proceedings? If yes, please give details in an attached letter.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Are you or your business involved in any potential or pending lawsuits? If yes, provide detail in supporting documents.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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12. ACKNOWLEDGEMENT AND AUTHORIZATION FOR CREDIT CHECK

I (we) certify that the information included in this application is true and complete to the best of my (our) knowledge. By my (our) signature(s), I (we) agree to comply with the requirements that Pueblo County Revolving Loan Fund makes in connection with the approval of my (our) request. I (we), also, grant permission to Pueblo County Revolving Loan Fund and Southern Colorado Community Lending, LLC (a subsidiary of NeighborWorks Southern Colorado) to obtain information from my (our) bank, creditors, credit bureau reporting agency or other necessary sources to evaluate this application.

Company Name	
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Authorized Official	Date
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Authorized Official	Date
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